

Steps Permitting / Design Process for Onsite Wastewater Treatment Systems (Septic Systems)

- 1 Complete a Homeowner Declaration outlining details of the house and expected household water usage.
- 2 Have a Detailed Site & Soils Analysis completed on your Lot by a Certified Onsite Wastewater Professional. This is mandatory for all properties that are not connected to a Centralized Sewer System in Saskatchewan. Edgemont Park Estates (EPE) has subsidized this process by having this information collected in advance of Lot sales, and can provide you with a quote for your completed report.
 - Note: A Detailed Site & Soils Analysis can only be completed during the time of year when the ground is not frozen.
- 3 Your Detailed Site & Soils Analysis will confirm what system types are feasible on your lot. Discussion with your designer should be had to determine what system you would like designed.
 - Note: All lots at Edgemont Park Estates (EPE) will be required to have an NSF-350 Certified Package Treatment Plant as a component of their Septic System, per the Utility Agreement.
- 4 Submit your Detailed Site & Soils Report and System Design Package to the EPE Utility for approval.
- 5 Once approved, you must submit your Detailed Site & Soils Report and System Design Package to Saskatchewan Health Authority for a Septic Permit.
- 6 Your Septic Permit must be submitted to the RM of Corman Park to receive your Building Permit.
- 7 Before you start your build, your contractor should mark out the area that the system will be installed in, and that area should remain as untouched as possible. Septic Systems should be installed on an area that is as natural as possible. The system cannot be installed directly over any area that has been previously excavated.
- 8 Hire a Certified Installer to install your system. The EPE Utility can provide you with a list of Certified Contractors.
- 9 Commission your Septic System and provide all of the Design, Install, and Permitting information to the EPE Utility for their records.
- 10 Your Certified Contractor should make arrangements to come back to site once the system has been operational for a few months to check all of the settings and ensure that your system is functioning as it should.
- 11 Your Septic System will have a control panel that is able to alert you of any issues with it, in addition to notifying the EPE Utility.
- 12 The EPE Utility will make arrangements to do an annual inspection on the system. At this time, a report will be issued to you notifying you of any repairs or modifications required. A copy of this report and confirmation of completion of any required repairs and/or modifications must be submitted to the EPE Utility.



Onsite Sewage Works Application (Please Print on application)

Application forms that are not complete may result in delays.

Applications, section and appendix references to the Sask. Onsite Wastewater Disposal Guide (Third Edition November 2018) available at www.saskatoonhealthregion.ca (search: sewage).

In compliance with the provisions of *The Private Sewage Works Regulations*, application is hereby made for permission to: Construct Reconstruct Extend Connect the private sewage works on the premises or property of:

Sewage Works Installer Information	Sewage Works Installer					
	Installer Address (Box #, Street)			E-mail Address (preferred option)		
	Town/City	Postal Code	Phone #	Cell #	Fax #	
Property Owner Information	Property Owner			E-mail Address (preferred option)		
	Mailing Address			Phone #	Cell #	
	Town/City	Postal Code				
Location Information	RM #	Subdivision Name	Lot	Block OR Parcel	Plan	
	- OR -					
	RM #	Subdivision Name	Section e.g. NE-15	Township	Range	West of _____ Meridian

A Expected Daily Sewage Volume _____ litres (gallons) # of bedrooms _____ Garborator Yes No

B Soil Classification: Yes No **-OR-** Percolation Test _____ minutes per 25 mm (1 inch)

C Septic Tank Package Treatment Plant

First Compartment working capacity _____ litres (gallons) Manufacturer _____

D Disposal Systems:

Single Compartment Holding Tank _____ litres (gallons) *Part B not required* Manufacturer _____

Jet Type Disposal *Part B not required*

Gravity Absorption Field

Pressure Absorption Field

Gravity Flow Chamber System

Pressure Chamber System

Sewage Mound type I

Sewage Mound type II

Enviro Septic System (include sizing information and soil particle count as required by manufacturer) At Grade LFH

Lagoon Volume _____

E Depth to water table from ground surface: greater than 3 meters _____ m (ft) less than 3 meters _____ m (ft)

F Size of parcel in hectares / acres: _____

G Detailed Site Plan must be provided (see page 2)

Fee: \$30.00 (Applications will NOT be processed without complete payment from **the applicant ONLY**. See attached page 3.)

Applicant Name (please print)	Applicant Signature	Date
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**This is an application ONLY this is NOT a permit.
Financial Information to be Removed After Receipt of Application**

After completing the payment information below, **FAX** the application to **306-655-4699** OR **EMAIL** the application to **phioc@saskatoonhealthregion.ca**

OR mail application with cheque attached to address below. Include cheque # for cross-reference purposes.

Visa MasterCard Expiry Date: ____/____

Cheque #_____(payable to Saskatoon Health Region)

Credit Card # _____

Mailing Address:

Environmental Public Health Department
Population and Public Health
101 – 310 Idylwyld Drive North
SASKATOON SK S7L 0Z2

Name of Cardholder (as shown on card)

Cardholder Signature

For Office Use Only

Date:

Received by: